

# Scrutiny for Policies, Adults and Health Committee

Wednesday 7 March 2018

10.00 am Luttrell Room - County Hall,  
Taunton



To: The Members of the Scrutiny for Policies, Adults and Health Committee

Cllr H Prior-Sankey (Chairman), Cllr R Williams (Vice-Chair), Cllr P Burridge-Clayton, Cllr M Caswell, Cllr M Chilcott, Cllr A Govier, Cllr M Keating and Cllr B Revans

All Somerset County Council Members are invited to attend meetings of the Cabinet and Scrutiny Committees.

Issued By Julian Gale, Strategic Manager - Governance and Risk - 27 February 2018

For further information about the meeting, please contact Julia Jones on 01823 359027 or [JJones@somerset.gov.uk](mailto:JJones@somerset.gov.uk)

Guidance about procedures at the meeting follows the printed agenda.

This meeting will be open to the public and press, subject to the passing of any resolution under Section 100A (4) of the Local Government Act 1972.

This agenda and the attached reports and background papers are available on request prior to the meeting in large print, Braille, audio tape & disc and can be translated into different languages. They can also be accessed via the council's website on

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## **AGENDA**

Item        Scrutiny for Policies, Adults and Health Committee - 10.00 am Wednesday 7 March 2018

**\*\* Public Guidance notes contained in agenda annexe \*\***

**1            Apologies for Absence**

- to receive Member's apologies.

**2            Declarations of Interest**

Details of all Members' interests in District, Town and Parish Councils will be displayed in the meeting room. The Statutory Register of Member's Interests can be inspected via the Community Governance team.

**3            Minutes from the previous meeting held on 24 January 2018 (Pages 5 - 8)**

The Committee is asked to confirm the minutes are accurate.

**4            Public Question Time**

The Chairman will allow members of the public to ask a question or make a statement about any matter on the agenda for this meeting. **These questions may be taken during the meeting, when the relevant agenda item is considered, at the Chairman's discretion.**

**5            Somerset Safeguarding Adults Board Draft Strategic Plan 2018\_19 (Pages 9 - 28)**

To receive the report.

**6            Corporate Performance Report Q3 2017-18 (Pages 29 - 36)**

To receive the report.

**7            Scrutiny for Policies, Adults and Health Committee Work Programme (Pages 37 - 50)**

To receive an update from the Governance Manager, Scrutiny and discuss any items for the work programme. To assist the discussion, attached are:

- The Committee's work programme
- The Cabinet's forward plan

**8            Any other urgent items of business**

The Chairman may raise any items of urgent business.

## Guidance notes for the meeting

### 1. Inspection of Papers

Any person wishing to inspect Minutes, reports, or the background papers for any item on the Agenda should contact the Committee Administrator for the meeting – Julia Jones on 01823 359027 or 357628 ; Fax 01823 355529 or Email: [jjones@somerset.gov.uk](mailto:jjones@somerset.gov.uk) They can also be accessed via the council's website on [www.somerset.gov.uk/agendasandpapers](http://www.somerset.gov.uk/agendasandpapers)

### 2. Members' Code of Conduct requirements

When considering the declaration of interests and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life: Honesty; Integrity; Selflessness; Objectivity; Accountability; Openness; Leadership. The Code of Conduct can be viewed at: <http://www.somerset.gov.uk/organisation/key-documents/the-councils-constitution/>

### 3. Minutes of the Meeting

Details of the issues discussed and recommendations made at the meeting will be set out in the Minutes, which the Committee will be asked to approve as a correct record at its next meeting.

### 4. Public Question Time

**If you wish to speak, please tell Julia Jones, the Committee's Administrator, by 12 noon the (working) day before the meeting.**

At the Chairman's invitation you may ask questions and/or make statements or comments about any matter on the Committee's agenda – providing you have given the required notice. You may also present a petition on any matter within the Committee's remit. The length of public question time will be no more than 30 minutes in total.

A slot for Public Question Time is set aside near the beginning of the meeting, after the minutes of the previous meeting have been signed. However, questions or statements about any matter on the Agenda for this meeting may be taken at the time when each matter is considered.

You must direct your questions and comments through the Chairman. You may not take a direct part in the debate. The Chairman will decide when public participation is to finish.

If there are many people present at the meeting for one particular item, the Chairman may adjourn the meeting to allow views to be expressed more freely. If an item on the Agenda is contentious, with a large number of people attending the meeting, a representative should be nominated to present the views of a group.

An issue will not be deferred just because you cannot be present for the meeting. Remember that the amount of time you speak will be restricted, normally to two minutes only.

**5. Exclusion of Press & Public**

If when considering an item on the Agenda, the Committee may consider it appropriate to pass a resolution under Section 100A (4) Schedule 12A of the Local Government Act 1972 that the press and public be excluded from the meeting on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, as defined under the terms of the Act.

**6. Committee Rooms & Council Chamber and hearing aid users**

To assist hearing aid users the following Committee meeting rooms have infra-red audio transmission systems (Luttrell room, Wyndham room, Hobhouse room). To use this facility we need to provide a small personal receiver that will work with a hearing aid set to the T position. Please request a personal receiver from the Committee's Administrator and return it at the end of the meeting.

**7. Recording of meetings**

The Council supports the principles of openness and transparency. It allows filming, recording and taking photographs at its meetings that are open to the public - providing this is done in a non-disruptive manner. Members of the public may use Facebook and Twitter or other forms of social media to report on proceedings and a designated area will be provided for anyone wishing to film part or all of the proceedings. No filming or recording may take place when the press and public are excluded for that part of the meeting. As a matter of courtesy to the public, anyone wishing to film or record proceedings is asked to provide reasonable notice to the Committee Administrator so that the relevant Chairman can inform those present at the start of the meeting.

We would ask that, as far as possible, members of the public aren't filmed unless they are playing an active role such as speaking within a meeting and there may be occasions when speaking members of the public request not to be filmed.

The Council will be undertaking audio recording of some of its meetings in County Hall as part of its investigation into a business case for the recording and potential webcasting of meetings in the future.

A copy of the Council's Recording of Meetings Protocol should be on display at the meeting for inspection, alternatively contact the Committee Administrator for the meeting in advance.

## SCRUTINY FOR POLICIES, ADULTS AND HEALTH COMMITTEE

Minutes of a Meeting of the Scrutiny for Policies, Adults and Health Committee held in the Luttrell Room - County Hall, Taunton, on Wednesday 24 January 2018 at 10.00 am

**Present:** Cllr H Prior-Sankey (Chair), Cllr R Williams (Vice-Chair), Cllr M Chilcott, Cllr M Caswell, Cllr P Burridge-Clayton, Cllr B Revans, Cllr L Redman (substitute)

**Other Members:** Cllr N Taylor, C Aparicio Paul, Cllr G Frascini, Cllr D Hall, Cllr D Huxtable, Cllr C Lawrence, Cllr A Wedderkopp, Cllr S Coles, Cllr J Lock, Cllr A Groskop.

**Apologies for absence:** Cllr A Govier

**65     Declarations of Interest - Agenda Item 2**

None declared.

**66     Minutes from the previous meeting held on 6 December 2017 - Agenda Item 3**

The minutes of the meeting were accepted as accurate and were signed by the Chair.

**67     Public Question Time - Agenda Item 4**

There was one request to ask a question from Alan Debenham who asked why further savings of £3.4m were required in Adult Social Care services when extra money had previously been received from Government and would be received from county tax.

The Director of Finance, Legal, and Governance Kevin Nacey responded by explaining that the Council had lost £10m in government grants and there had been an underfunding of social care for many years. Some of the existing and future delivery of savings previously agreed were no longer considered deliverable, however service demand still needed to be met. He agreed to also write a response to Mr Debenham.

**68     Medium Term Financial Plan 2018/19- Agenda Item 5**

The Committee received a report updating members on the Medium Term Financial Plan, the 2018/19 Capital Investment Programme, and an overview on the provisional Local Government Finance Settlement. There was general MTFP information which would be presented to all scrutiny committees and Cabinet but in addition sections 6 and 7 focused on issues related to Adult and Health budgets.

The total budget for Adults' services was £137m with proposed related savings of £3.4m to be made across a number of activities.

Director of Adult Social Care Stephen Chandler explained the main way in which savings would be achieved was by continuing with the demand

management approach adopted in the service model utilised in West Somerset over the past year and rolling this out across the county. The approach to promote independence and use more community resources had reduced costs in West Somerset and was predicted to do so in other areas in the county. This had also resulted in delivering better outcomes for people and was more tailored to their needs.

The Public Health budget was £1.070m and the savings proposal for this was to reduce it by £107,000 through small reductions to a number of project budgets.

Further discussion on this included:

- Members asked for further detail on proposed savings for both adult social care and public health budgets.
- Packages of care would be reviewed and levels would be reduced if different support was available.
- There would be different conversations with new customers requiring adult social care support around how much support was needed.
- There was confidence in the methodology used based on the practical experience in West Somerset.
- Members were offered the chance to meet locality staff to discuss work in adult social care further.
- There had been some positive savings made over lots of different levels of work undertaken in West Somerset.
- Conversations were ongoing around further prevention work and it was hoped that better use of technology would come into effect in the future to realise further savings.
- One of the main focuses was on getting people out of hospital and back into their homes where they wanted to be.
- There was need to ensure joined up thinking across all services in the council to achieve desired outcomes.

The Chair thanked officers for the report but hoped that more detail on the savings would be forthcoming. The report was noted.

## 69 **Somerset CCG Patient Safety and Quality Report - Agenda Item 6**

The Chair invited the Somerset Clinical Commissioning Group (CCG) Acting Deputy Director Karen Taylor to introduce the report updating members about the improvement work of the CCG to maintain and improve the quality and safety of health services in Somerset. She assured members that the report was still a work in progress to provide a clearer and easier summary to digest.

Key areas highlighted in the report included:

- Taunton & Somerset NHS Trust ranked as amongst the best nationally on several measures of the patient experience.
- Somerset Doctors Urgent Care (SUDC) service continued to be an issue of concern with no improvement in response times for initial triage and GP Out of Hours (OOH) care and treatment.
- Somerset Partnership NHSFT had taken decisive action to ensure safe staffing in its community hospitals over winter.

- YDH reported increasing pressure with their junior doctor workforce and staff turnover rate.
- Performance information for the Royal United Hospitals Bath NHS Foundation Trust and Weston Area Health NHS Trust.
- Urgent Care provided by South Western Ambulance Service NHS Foundation.
- Results of the Emergency Department Patient Survey.

Further discussion on this included:

- Working towards a single dashboard of metrics relating to system, performance and quality would be helpful to the committee.
- Experience that when organisations were well-led other aspects would follow.
- Concern regarding dementia figures and the impact that environment had on dementia patients.
- Praise for cancer care locally and the need to not only focus on where things have gone wrong but also where they have gone right.
- GP service hours – there were enhanced opening hours in Somerset often where GPs had gathered together to work in groups.
- The CCG were visiting Out of Hour centres to monitor the situation
- The Out of Hours problems had been an issue for some time and was having knock on effects on other services but there were plans in place to bring about improvements
- Further safeguarding training was being arranged to get a lot more staff up to date

It was agreed that the Somerset Partnership NHS Foundation Trust Improvement plan covering children's issues should be reported to a future Scrutiny for Policies, Children and Families Committee meeting.

The Chair thanked Karen for presenting the report and the Committee noted this and asked for an update when there was further information to report.

## 70 **Domestic Homicides Reviews** - Agenda Item 7

The Chair allowed Eileen Tipper to ask a question about whether the analysis which took place as part of a Domestic Homicide Reviews included looking at whether there had been an impact due to a reduction in services.

Public Health Specialist for Community Safety Lucy Macready explained that the purpose of the reviews were to learn lessons and identify good practice which can be applied to reduce and prevent domestic abuse and homicide. Identifying what had been missed and whether certain services should have been involved at an earlier stage also formed part of the review.

She then introduced the report about Domestic Homicide Reviews and explained these considered the circumstances in which a death had occurred when it has been the result of harm perpetrated by an intimate partner/person or member of the same household. The Safer Somerset Partnership had overall oversight and responsibility for the reviews with the process of facilitating multi-agency participation being managed by Somerset County Council. Since 2011 a total of 10 reviews had been undertaken in Somerset.

Further points raised included:

- An explanation of the Domestic Homicide Review (DHR) process
- Examples of some of the DHR which had taken place
- The involvement of family, friends and colleagues in DHRs
- Lessons learned from Somerset DHRs such as better communication and information sharing between agencies
- How effective actions were following a DHR – this was difficult to evaluate but all agencies reflected on previous year and what they might have done differently
- Detailing analytics were increasingly being used to help with preventing incidents
- Early intervention work with would be perpetrators were underway in some venues
- Lessons learned were also reported to practitioners through training

The Chair thanked Lucy for the report and the work undertaken by the Partnership in this area.

The Committee then noted the system in place to carry out and implement recommendations from Domestic Homicide Reviews.

**71 Scrutiny for Policies, Adults and Health Committee Work Programme- Agenda Item 8**

The Committee agreed to update the work programme for the next meeting. It was agreed to add an update on Dementia Services and an item on the state of the County's teeth to the programme.

**72 Any other urgent items of business - Agenda Item 9**

There were no other items of business.

**(The meeting ended at 12.50 pm)**

**CHAIR**



## **Somerset Safeguarding Adults Board Draft Strategic Plan – 2018/19**

Lead Officer: Richard Crompton, Independent Chair - SSAB

Author: Stephen Miles, Service Manager - SSAB

Contact Details: 01823 359157

Cabinet Member: Cllr David Huxtable, Cabinet Member – Adult Social Services

Division and Local Member: All

### **1. Summary**

- 1.1.** Strong synergies exist between the work of Somerset Safeguarding Adults Board (SSAB) and the Scrutiny for Policies, Adults and Health Committee, which has a valuable role in the assurance and accountability of the SSAB.
- 1.2.** The purpose of this report is to consult with the Scrutiny for Policies, Adults and Health Committee in relation to the SSAB's refreshed Strategic Plan for 2018/19.

### **2. Issues for consideration / Recommendations**

#### **2.1. That the Scrutiny for Policies, Adults and Health Committee:**

- 1. Notes the contents of this paper alongside the draft 2018/19 Strategic Plan**
- 2. Considers and comments on the proposed strategic priorities for 2018/19**
- 3. Continues to promote adult safeguarding across the County Council and in commissioned services**

### **3. Background**

- 3.1.** The Somerset Safeguarding Adults Board (SSAB or “the Board”) is required by The Care Act 2014 to produce and publish a strategic plan for each financial year. The report must set out what the Board intends to do over the next year to help and protect adults at risk of abuse and neglect in Somerset during that timeframe. In common with many other Safeguarding Adults Boards, the Board has chosen to develop a three-year plan that is refreshed annually. The 2018/19 financial year will be the final refresh of this Strategic Plan ahead of a new plan being developed for 2019/20.
- 3.2.** The SSAB operates as an independently-chaired, multi-agency body under The Care Act 2014. It became statutory from April 2015. Its main objective is to seek assurance that local safeguarding arrangements and partner organisations act to help and protect people aged 18 and over who:
  - have needs for care and support;
  - are experiencing, or at risk of, abuse, neglect or exploitation;
  - are unable to protect themselves from the risk of, or experience of, abuse or neglect as a result of their care and support needs.
- 3.3.** Safeguarding is everybody's business, and the Board has a strategic role that is greater than the sum of the operational duties of the core partners.

### **3.4. The SSAB's Strategic Plan for 2018/19**

The development of this strategy has been informed by broad consultation and reflects the agreed priorities of all members of the SSAB. It has been informed by feedback from members of the public, multi-agency professionals, the findings to emerge from audits, the learning to emerge from Safeguarding Adults Reviews, and the analysis of comparative performance data.

We recognise that we can achieve more by working collectively in partnership and commit ourselves to the objectives contained within it. Our overarching priorities remain:

- a) Prevention: adults at risk are identified early and have their needs met promptly and effectively. Safeguarding risk is better understood and appropriately assessed. Public safeguarding awareness is improved.
- b) Making Safeguarding Personal: Safeguarding is person-led, outcome-focused, enhances involvement, choice and control, and improves quality of life, wellbeing and safety
- c) Think Family: The SSAB adopts a 'think child, think parent, think family' approach to its work together with the Safeguarding Children Board and other local partnerships
- d) Board Effectiveness: Somerset has an effective Safeguarding Adults Board which fulfils its statutory responsibilities, has strong leadership and governance arrangements, and promotes a culture of collective accountability, respectful challenge and continuous learning

## **4. Consultations undertaken**

- 4.1. As part of the refreshing the Strategic Plan the SSAB has sought feedback from Healthwatch. In addition, it has sought feedback from the public and professionals through an on-line survey that was available from 22/12/2017 to 26/01/2018 inclusive, and actively promoted via Healthwatch, local partner organisations and social media. The responses received have been summarised in Appendix 2 and have informed the forthcoming year's core activities.

## **5. Implications**

- 5.1. Safeguarding activity by its nature is an inherently risky area and has the potential to bring a Council's reputation into discredit and the wider safeguarding system into question. The Strategic Plan, a legal requirement by the Care Act 2014, provides partner agencies and the public with assurances that adult safeguarding is being monitored and scrutinised in Somerset and the SSAB welcomes this opportunity for the Scrutiny for Policies, Adults and Health Committee to comment on the draft 2018/19 plan.

## **6. Background papers**

- 6.1. Appendix A – Draft SSAB Strategic Plan 2018/19  
Appendix B - Questionnaire results

**Note** For sight of individual background papers please contact the report author



# Strategic Plan 2016 – 2019 (Draft 2018/19 refresh)

# Foreword

The Care Act 2014 reinforced the importance of adult safeguarding as a crucially important area of public policy and, for the first time, introduced statutory responsibilities for Safeguarding Adult Boards. This fresh emphasis is both welcome and essential. It requires us to work together to help make sure that some of the most vulnerable in our communities are protected from abuse and neglect. Equally importantly, it requires us to give people choice and control when agencies with safeguarding responsibility intervene in their lives.

The development of this strategy has been informed by wide consultation and reflects the agreed priorities of all members of the Somerset Safeguarding Adults Board (SSAB). We know that we can do more by working together in partnership and commit ourselves to the achievement of the objectives contained within it. Those strategic objectives are:

- Prevention
- Making Safeguarding Personal
- Think Family
- Board Effectiveness

The objectives reflect where the SSAB is following significant efforts to improve our overall performance and approach to assurance. We believe that we are now well placed to build on that work and, by putting people at the heart of everything we do and working with our partners on the Safeguarding Children Board, significantly raise the quality of safeguarding in Somerset. I anticipate that whilst this strategy will develop in response to review and operational demand, the core strategic objectives will be retained for a period of at least three years.

Over this three year period and beyond the SSAB will seek assurance that safeguarding arrangements in Somerset are effective in protecting adults who, as a result of their care and support needs, experience, or are at risk of, abuse or neglect. As the independent chair of the Board I have a responsibility for holding its members to account, and for creating an environment where joint working and supportive challenge thrive and learning from serious incidents locally and nationally inform our approach to assurance. Together, we must make sure that the SSAB adds value and never becomes a talking shop. Together we can and will make a difference. These are significant responsibilities. I look forward to working with the SSAB to make sure that we do everything in our power to meet them.



Richard Crompton, Independent Chair  
Somerset Safeguarding Adults Board

# Our Vision

The shared vision of the multi-agency SSAB is **“to work in partnership to enable adults in Somerset to live a life free from fear, harm or abuse”**.

Members work together and with local communities to ensure:

- There is a culture of not tolerating abuse
- People work together to prevent abuse
- People know what to do when abuse happens.

To make this vision a reality, it is essential that agencies supporting adults at risk of harm work together to:

- Prevent harm and reduce the risk of abuse or neglect to adults with care and support needs
- Stop abuse or neglect wherever possible
- Safeguard adults in a way that supports them in making choices and having control about how they want to live
- Promote an approach that concentrates on improving life for the adults concerned
- Raise public awareness so that communities as a whole, alongside professionals, play their part in preventing, identifying and responding to abuse and neglect
- Provide information and support in accessible ways to help people understand the different types of abuse, how to stay safe and what to do to raise a concern about the safety or wellbeing of an adult
- Address what has caused the abuse or neglect
- **Make safeguarding everybody's business.**

The Board is required to 'publish its strategic plan each financial year. The plan should address both short and longer-term actions and it must set out how it will help adults in its area and what actions each member of the Board will take to deliver the strategic plan and protect better' (Care and Support Statutory Guidance, 14.152)

No.	Task	Lead/s	Timescales	Measuring Success
<b>1. Prevention</b>				
a)	We will plan promotional events and activities to coincide with June 2018 World Elder Abuse Awareness Day and the regional 'Stop Adult Abuse' awareness week, and continue to promote our 'Thinking it, Report it' campaign	Business Manager / All members	June 2018 / Ongoing	Desired outcome: Adults at risk are identified early and have their needs met promptly and effectively. Adult Safeguarding risk is better understood and appropriately assessed. Public safeguarding awareness is improved.
b)	We will work together with Devon & Somerset Trading Standards to address financial abuse and scams	Business Manager / All members	Throughout the year	
c)	We will seek enhanced assurance of local agency training delivery, take-up, application and impact, and find ways to more closely align agency training functions	Learning & Development Subgroup	Throughout the year	
d)	We will deliver a multi-agency Safeguarding Adults conference to raise the profile of adult safeguarding, address areas of practice improvement, share lessons learnt from Reviews, and offer workshops to local Safeguarding Leads	Learning & Development Subgroup	By March 2019	Performance Indicators include: - Levels of safeguarding concerns for adults at risk - Training take up and evaluation - Public feedback demonstrates improved awareness of safeguarding issues - Multiagency practitioner feedback demonstrates awareness of safeguarding issues and risk - Campaign feedback, reach and impact
e)	We will continue to oversee the work of a Somerset Mental Capacity Act (MCA) Forum to enhance local understanding and application of the Act	MCA Subgroup	Throughout the year	
f)	We will monitor progress of the Mental Health Crisis Concordat and its 'Think Differently, Act Differently' subgroup to improve the experience of people in mental health crisis	SSAB Board	Quarterly (June, Sept, Dec, Mar)	
G)	We will review assurance arrangements for all Somerset residents placed out of area, and monitor the implementation of actions identified through this work	SSAB Board/ Quality Assurance Subgroup	Throughout the year	
h)	We will establish the number of people who have been placed in to services in Somerset by commissioners from other parts of the UK, our confidence in their assurance and monitoring arrangements, and monitor the implementation of actions identified through this work	SSAB Board/ Quality Assurance Subgroup	Throughout the year	

No.	Task	Lead/s	Timescales	Measuring Success
2. Making Safeguarding Personal				
a)	We will ensure the views of service users, carers, frontline staff and Board members inform our work: <ul style="list-style-type: none"><li>We will monitor service user/carer/provider Safeguarding Experience feedback process and monitor responses on a quarterly basis to enhance the effectiveness of safeguarding activity</li><li>We will invite service user stories to Board meetings and conferences</li></ul>	Quality Assurance Subgroup	From May 2017	Desired outcome: Safeguarding is person-led, outcome-focused, enhances involvement, choice and control, and improves quality of life, wellbeing and safety  Performance Indicators include: <ul style="list-style-type: none"><li>- User feedback, data and audit demonstrates a greater focus on outcomes</li><li>- Advocacy take-up improved</li></ul>
b)	We will ensure individuals experiencing safeguarding concerns have appropriate and timely access to advocacy through the promotion of advocacy services and knowledge, and monitoring of data		Throughout the year	
c)	We will work jointly within the region and through national networks to both develop our approach to Making Safeguarding Personal and share good practice and learning with others	SSAB Chair / Business Manager		
3. Think Family				
a)	We will support the implementation of a multi-agency Think Family Strategy for Somerset	All Members	Throughout the year	Desired outcome: The Safeguarding Adults Board adopts a 'think child, think parent, think family' approach to its work together with the Safeguarding Children Board and other Boards  Performance Indicators include: <ul style="list-style-type: none"><li>- Audits and case reviews demonstrate a 'think family' approach</li><li>- Training reflects a 'think family' approach</li></ul>
b)	We will work with other Strategic Partnership Boards in Somerset to keep people safe from harm and improve their health and wellbeing in support of the prevention agenda, reducing duplication of effort and maximising effectiveness; this will include work to better support victims of exploitation, coercive control and grooming	SSAB Chair / Business Manager	Throughout the year	

4. Board Effectiveness				
a)	Enhance the annual Adult Safeguarding organisational self-audit process (which enables the Board to hold members agencies to account, monitor implementation of previous year's identified actions and gain assurance of the effectiveness of local safeguarding activity) with a peer challenge element	Quality Assurance Subgroup	Q2 2018/19 – issue Q2/Q3 – analysis Q3 – report	<p>Desired outcome: Somerset has an effective Safeguarding Adults Board which fulfils its statutory responsibilities, has strong leadership and governance arrangements, and promotes a culture of collective accountability, respectful challenge and continuous learning</p> <p>Performance indicators include:</p> <ul style="list-style-type: none"> <li>- Member attendance and participation</li> <li>- Annual Safeguarding Adults Board effectiveness survey results</li> <li>- Quality and findings of agency self-audits and action planning</li> <li>- Monitoring of implementation plans</li> <li>- Website hits and feedback</li> <li>- Newsletter reach and feedback</li> <li>- Peer Review outcome</li> </ul>
b)	Commission, participate in and support Safeguarding Adults Reviews (SARs), ensuring learning from both local and national reviews is widely shared, including supporting the development of the National SAR Library.	SAR Subgroup / Learning & Development Subgroup	Throughout the year	
c)	Use data, information and local intelligence to identify risks and trends, and formulate action in response, to include monitoring of SSAB communication tools	Quality Assurance Subgroup	Throughout the year	
d)	Ensure policies, procedures and practice guidance are reviewed to reflect new or emerging legislation, policy or learning, and made more easily accessible to frontline services via the SSAB Website	Policy & Procedures Subgroup	Throughout the year	
e)	Support Elected Members and Committee functions to better understand their roles and responsibilities in effectively scrutinising and monitoring the effectiveness of the Board in protecting vulnerable adults from abuse	Learning & Development Subgroup	Throughout the year	
f)	We will enhance our approach to assurance and monitoring the implementation of recommendations, actions and good practice emerging from both local and national SARs, Serious Case Reviews and safeguarding enquiries	All Members / Quality Assurance Subgroup	Throughout the year	
g)	Work jointly with the Somerset Health and Wellbeing Board, Somerset Children's Trust, Somerset Safeguarding Children Board, Somerset Safeguarding Adults Board, Somerset Corporate Parenting Board and the Safer Somerset Partnership as described within the Working Together Protocol for the Strategic Partnership Boards in Somerset, as well as other Boards regionally and nationally	SSAB Chair / Business Manager	Throughout the year	



Background

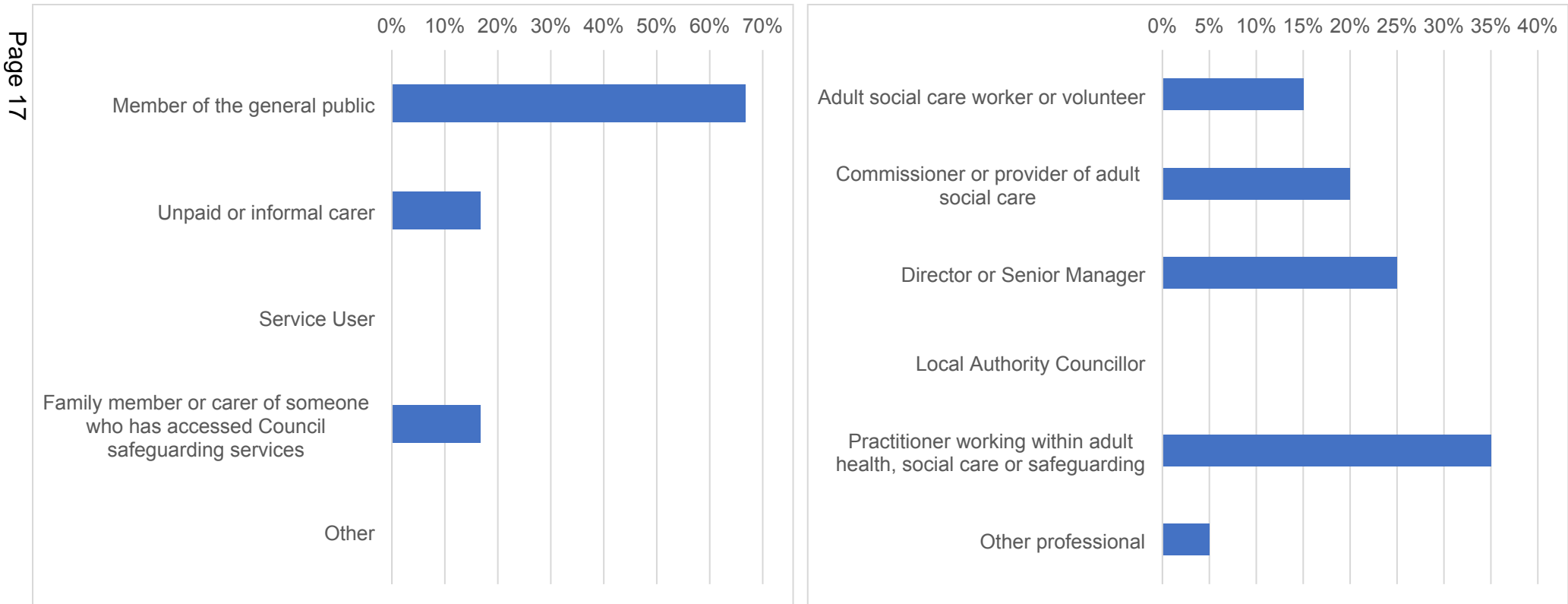
In addition to seeking feedback from the Health and Wellbeing Board, Adults and Health Scrutiny Committee and Health watch Somerset, the Somerset Safeguarding Adults Board produced two questionnaires, one for the public, the other for professionals. The questionnaires were available for completion from 22/12/2017 through to 26/01/2018 (inclusive).

Responses

A total of 46 Responses were received; 6 from respondents identifying themselves as being members of the general public (referred to below as “General Public”) and 40 from respondents identifying themselves as belonging to a professional group (referred to below as “Professionals”). Responses to each question are summarised below (please note that not every respondent chose to answer every question, and that some percentages may sum to more than 100 due to rounding):

Question 1

Respondents were asked to identify themselves as being members of the general public or belonging to a professional group



## Question 2

General Public respondents answering that they were a “Family member or carer of someone who has accessed Council safeguarding services were asked the additional question “To what extent do you agree with the following statement: I was happy with the way the Council dealt with the concern”

General Public

Professionals

No responses received

Not applicable

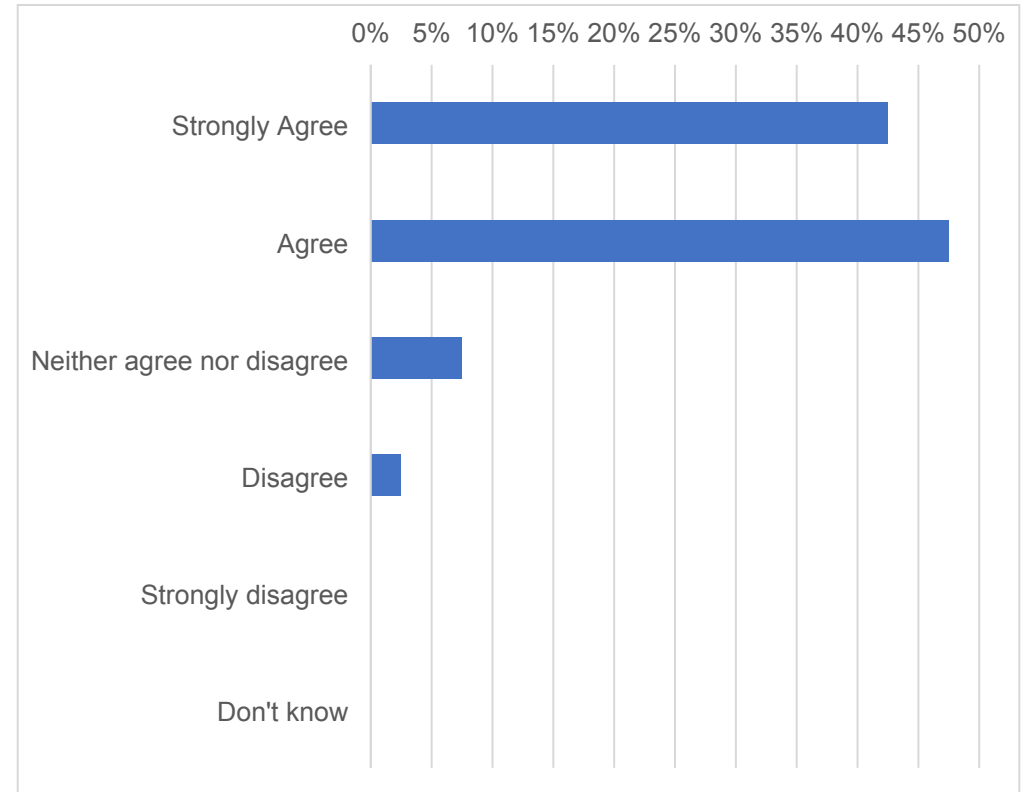
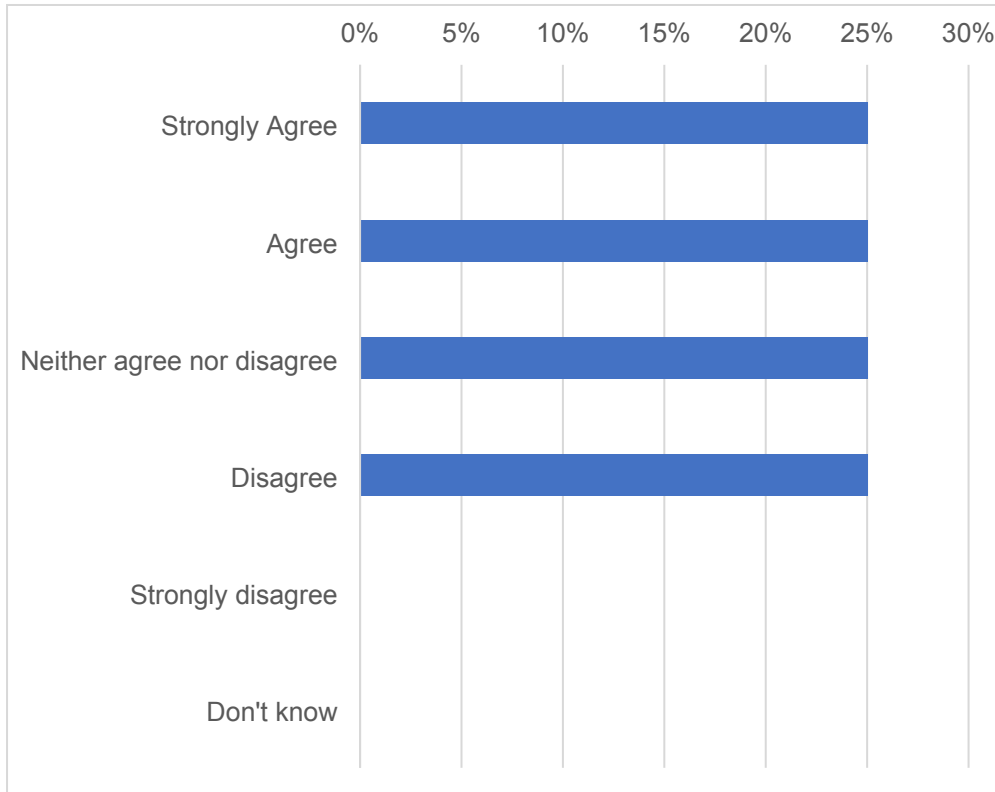
## Question 3

I feel well informed about all forms of adult abuse and neglect

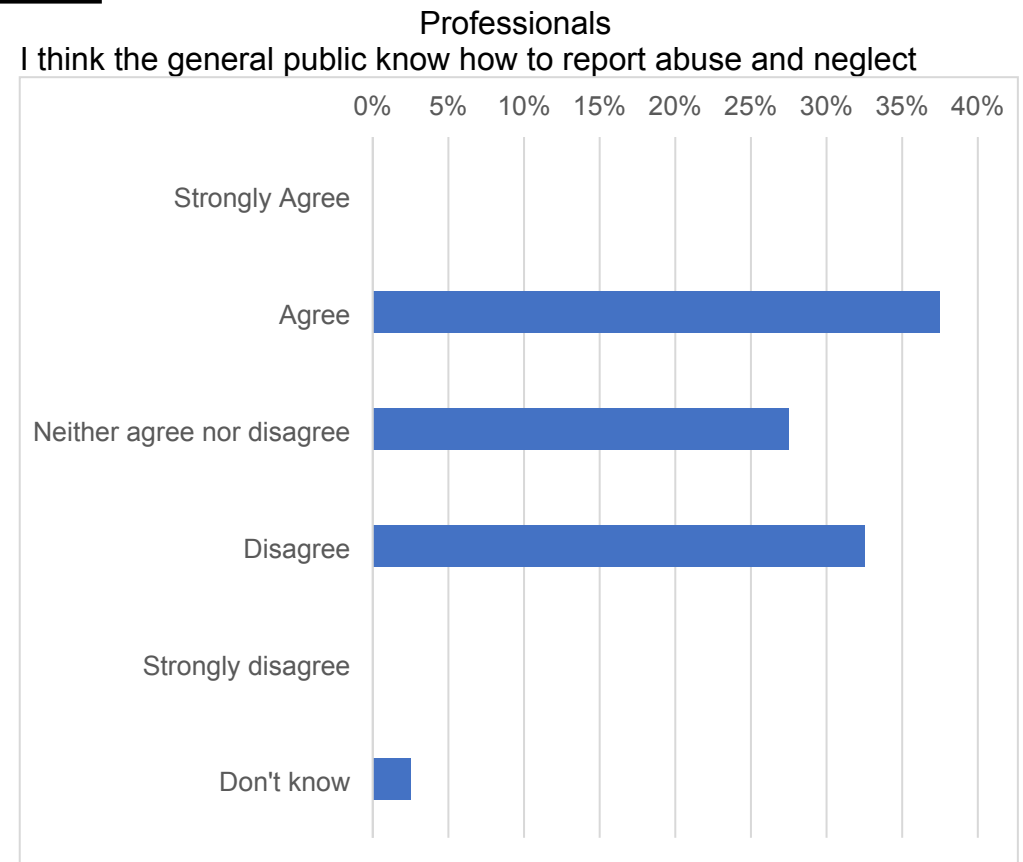
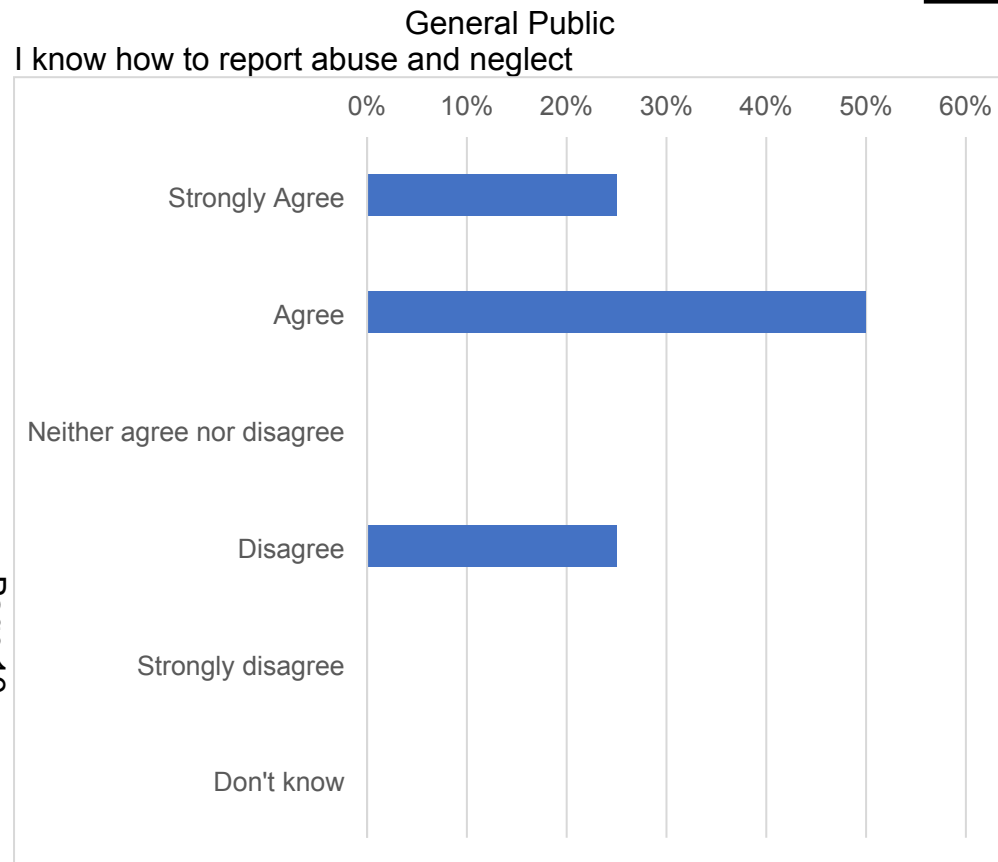
General Public

Professionals

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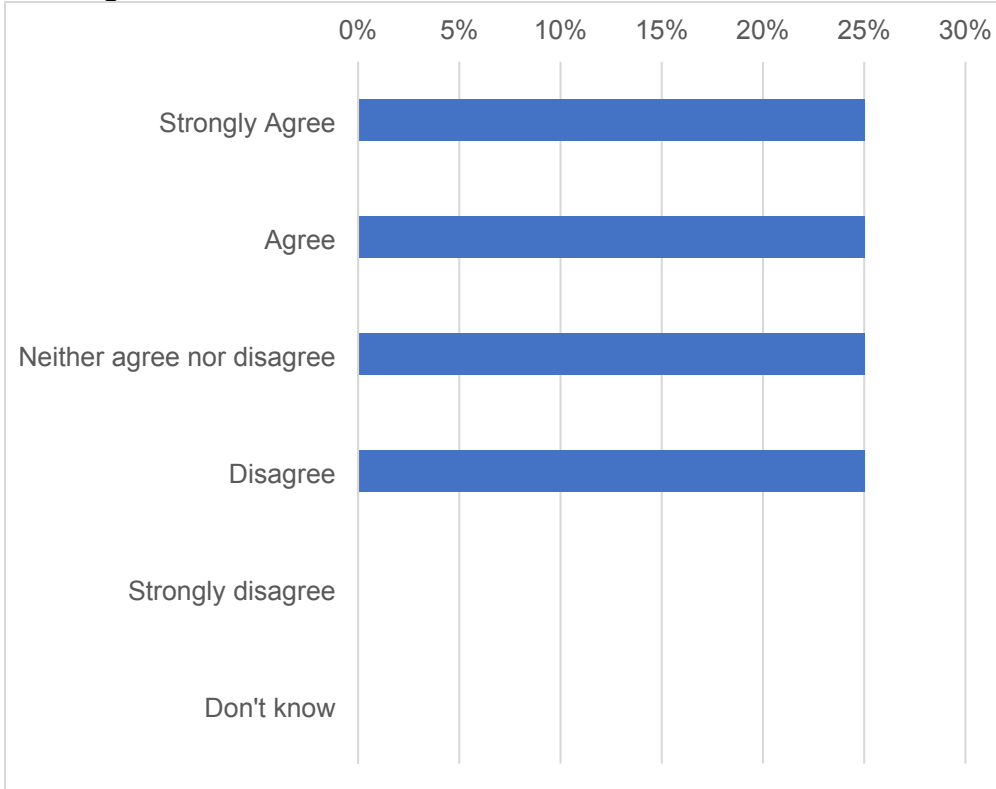
## Question 4



## Question 5

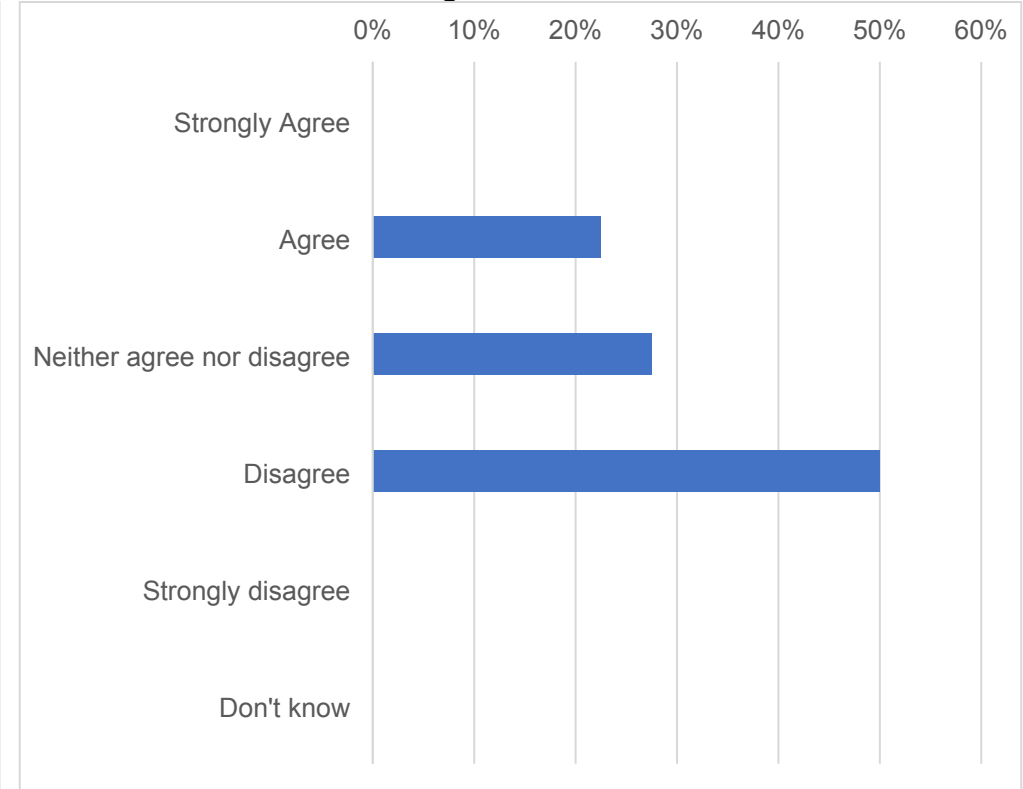
### General Public

I know how to get appropriate support/help in relation to adult abuse and neglect



### Professionals

I think the general public know how to get appropriate support/help in relation to adult abuse and neglect



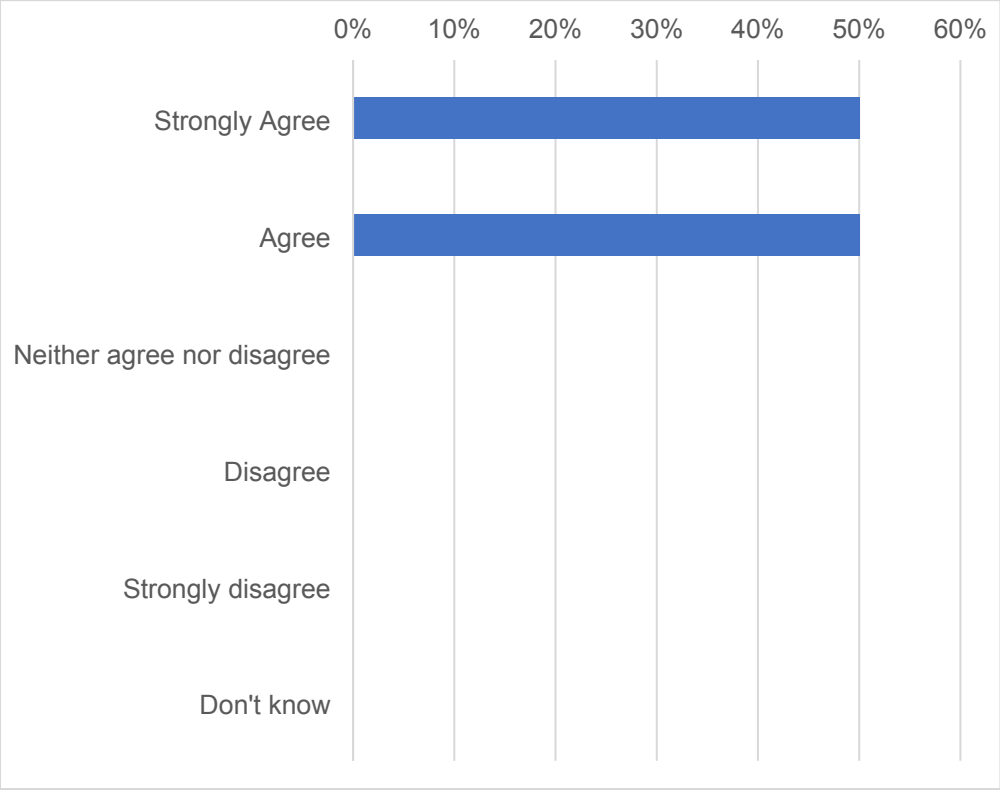
**Question 6**

General Public

Professionals

In my current situation, I feel safe from abuse and neglect

Professional respondents were not asked this question



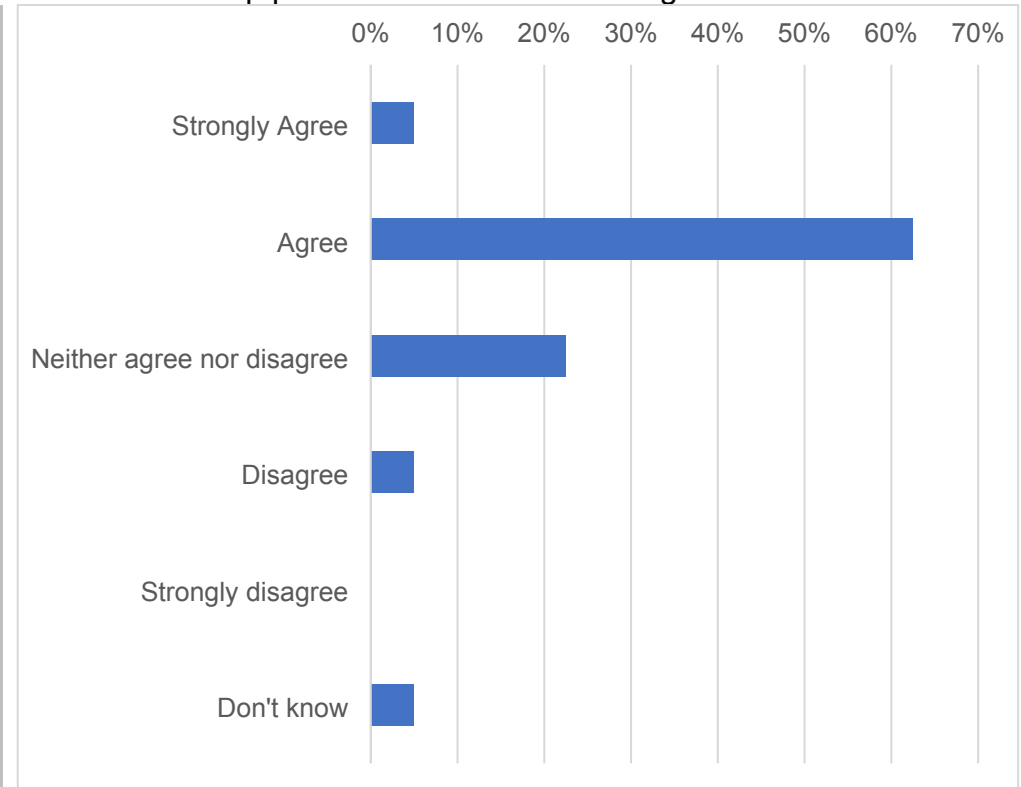
## Question 7

### General Public

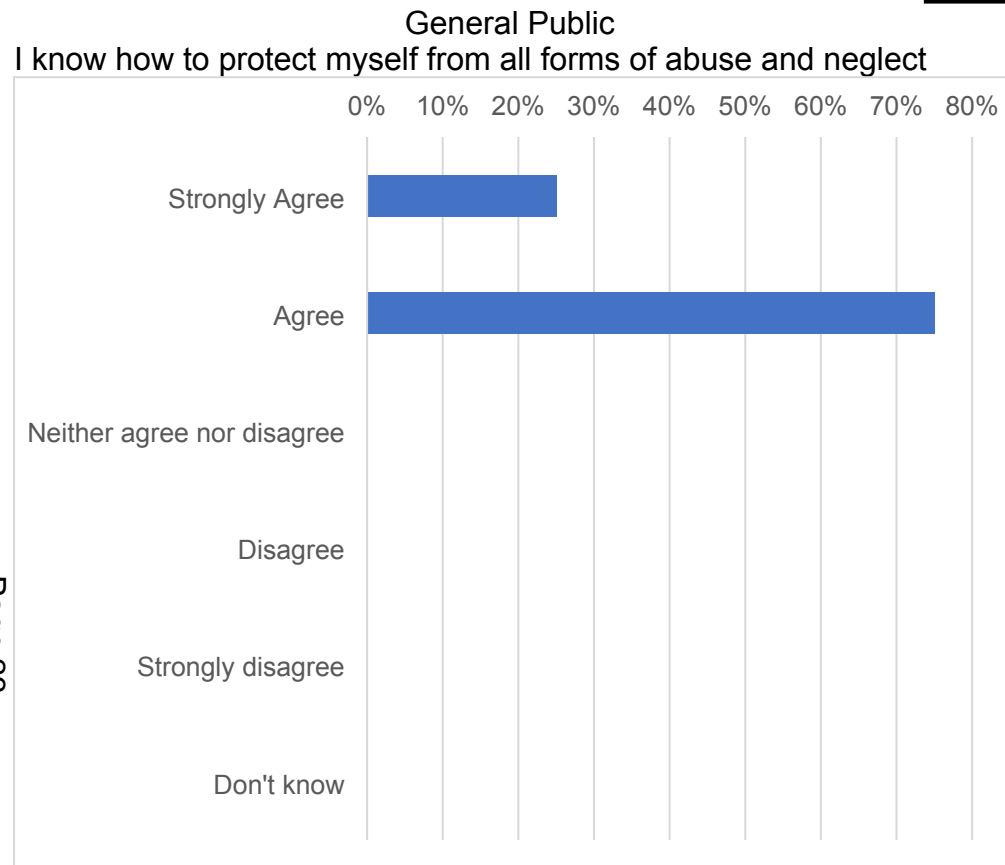
General public respondents were not asked this question

### Professionals

I think the Somerset Safeguarding Adults Board is making a difference to help prevent adult abuse and neglect



## Question 8



Professionals

Professional respondents were not asked this question

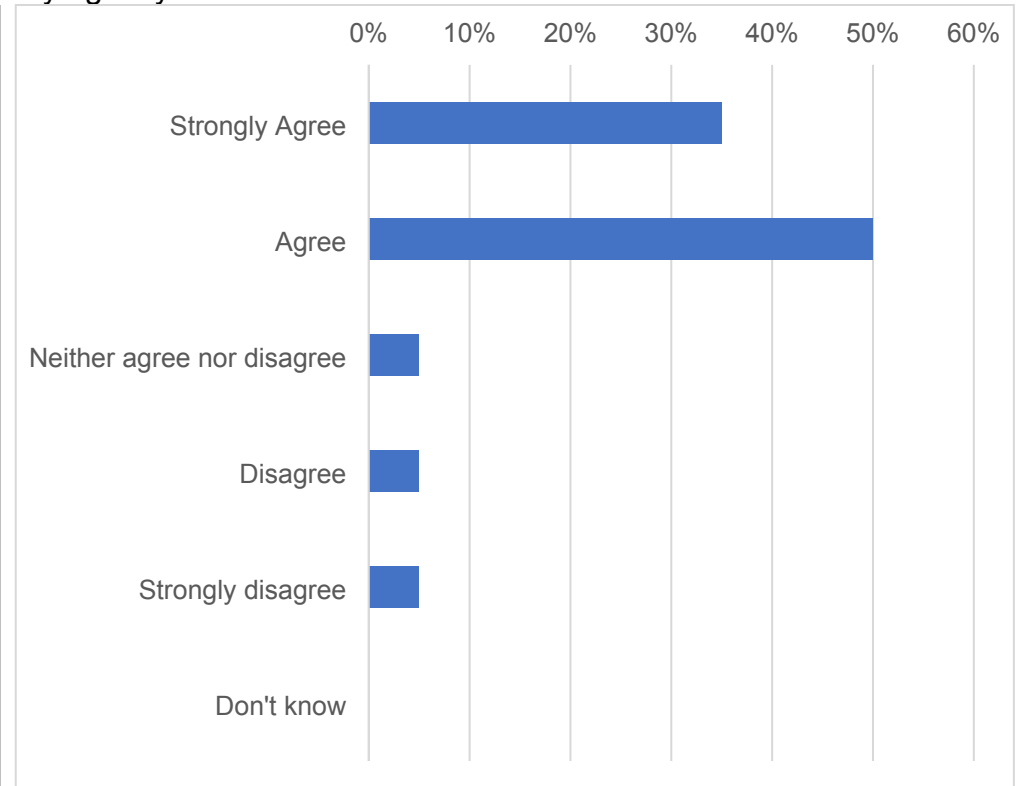
## Question 9

General Public

General public respondents were not asked this question

Professionals

Making Safeguarding Personal (MSP) principles are embedded within my agency





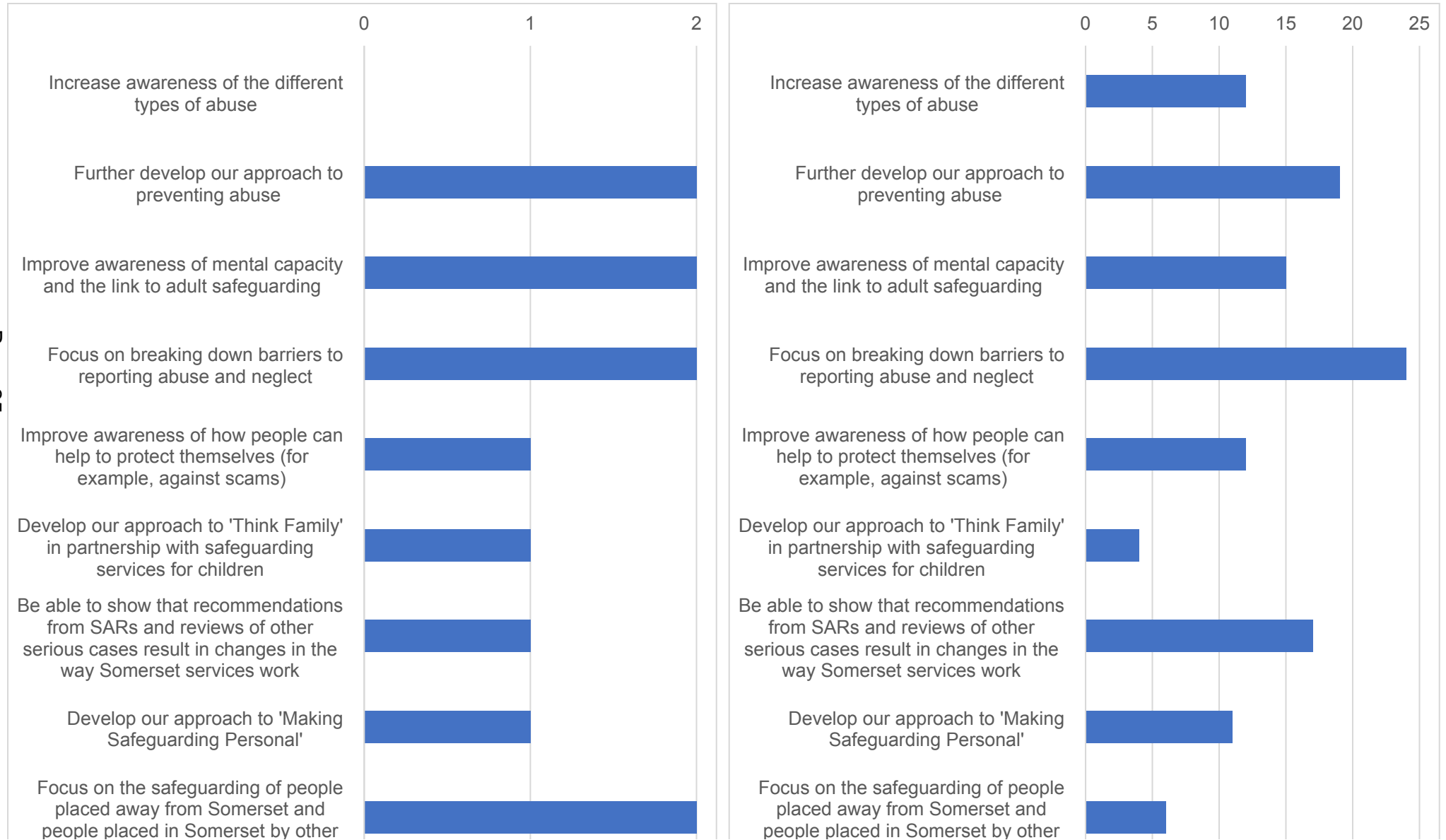
## Question 10

What should the Board's priorities be for 2017/18?

(Respondents were asked to indicate the three areas that they thought would make the most difference)

General Public

Professionals



## Question 11

General Public

Please give us any information that may be helpful or, if you have any questions, please ask them below  
No responses

Professionals

Professional respondents were not asked this question

## Question 12

General Public

General public respondents were not asked this question

Professionals

What do you think the Board should do to help and protect adults?

**Please note that while some of the responses appear to be directed towards organisations that are members of the Board, rather than the Board itself, they will be followed up.**

1. Raise public awareness of how to make referrals
2. Front line teams/services are where changes in practice can happen. The Board could seek more assurance from front line teams/services of how they have effected change. Would suggest that while the Board may set priorities, frontline teams/services should formulate approaches that work in practice to respond to the priorities.
3. Explore options to include carers and vulnerable people in its work streams better.
4. promote the good work that takes place across agencies to make a difference.
5. Continue to highlight the SCR and the learning for all agencies- this is vital to the progression and information that the public arena have access too. Highlight the importance of keeping safeguarding personal to that individual, their views, wishes and outcomes, even if the learning from those experiences may be difficult for the agencies involved. Focus on the people that are in other local authority homes. To link in with the LA especially when there are/have been safeguarding concerns.
6. Promote more multi agency co-operation
7. from a provider's point of view provide or work with relevant others to provide cost effective training and updates - so that training is provided on a cost only / not for profit basis. Make

sure there are sufficient staff available to take calls - even out of hours - and to be responsive in a timely manner. Have an input into the strategy re commissioning services - ie ensure services are proactive rather than reactive - and thus avoid safeguarding issues occurring in the first place.

8. Increase provision of care/support workers to ensure concerns/reports of safeguarding are followed up and investigated
9. Make more information aware to the general public
10. Make themselves more visible,
11. Be more proactive and hold specific provider meetings to discuss cases / issues being experienced and improve professional working relationships. Different Providers could host these events (venues) for Safeguarding. We need to build trust and have faith in our support teams. We need to improve our external professional relationships and be able to support one another externally, no matter which Provider employs us.
12. Respond quickly to reported situations and questions
13. you are generally reliant on others reporting and from my personal observation you probably do what you can
14. Social workers are not always skilled sufficiently in understanding mental capacity and abuse. Social workers should be more responsive and aware.
15. Roadshows for the public on 'making safeguarding personal', to raise awareness of the subject, how to report abuse and how to identify abuse happening.
16. Investigate every concern raised
17. Increase community awareness to the general public.
18. promoting preventative streams of work in all agencies, hold agencies to account on what they are doing to improve safeguarding related practice within their organisation
19. Champion the cause, raise the profile and get counsellors and all partners fully signed up
20. As above [assumed to be response to question 10]

### General Public

General public respondents were not asked this question

## **Question 13**

### Professionals

1. The level of self-neglect appears to be increasing in the last few years, possibly connected to the lack of social care available for domestic services is there something we can do to help people earlier with this? Once it becomes overwhelming the service users become embarrassed and refuse to engage.
2. We have had a number of residents over the past few years that have moved to us after being found to have pressure wounds claiming that they were unable to be healed due to poor health, once with us however they have been reduced and at times fully recovered. We do not get to hear what outcome of inquiry occurs and may be able to help reduce this type of unintentional abuse if we could show that the wounds were able to be healed or at least improved on. It might encourage the other homes
3. For care homes is there a threshold matrix for reporting incidents to safeguarding? We are a very open and transparent organisation and report all incidences even when risk is extremely low/negligible and has resulted in no harm

## Council Performance Report – End of December (Q3) 2017/18

Lead Officer: Emma Plummer / Strategic Manager - Performance

Author: Emma Plummer / Strategic Manager - Performance

Contact Details: (01823) 359251

Cabinet Member: Cllr D Fothergill, Leader of the Council & Cllr David Hall

Division and Local Member: All

### 1. Summary

- 1.1. This performance monitoring report provides a high-level summary of the Council's performance across the themes laid out in Appendix A.
- 1.2. This report reflects the Council's ongoing progress towards the visions laid out in the County Plan.

### 2. Issues for consideration / Recommendations

- 2.1. Consider and comment on the information contained within this report specifically those areas identified as a potential concern under section 4 of this report and the "issues for consideration" section of Appendix A.
- 2.2. Members are asked to review and comment on actions undertaken at Cabinet, to ensure that appropriate consideration has been given to the work being undertaken to address performance concerns.

### 3. Background

- 3.1. This report provides members and senior officers with the high-level view of the information they need to lead and manage the performance of the outcomes set out in the County Plan.

The measures used to support the report come from across the Council and are monitored using Senior Leadership Team Scorecards.

- 3.2. Appendix A – the Performance Wheel has seven segments which reflect the 'People's Priorities'. The 'People's Priorities' are drawn from our County Plan, covering priorities for the whole of Somerset and are regularly discussed as part of our ongoing public engagement process.

There are four 'Council' segments which seek to measure how well the council manages its relationships with partners, staff and the public and how it rates its internal management processes.

There is one segment that seeks to reflect the performance of the Vision Projects being undertaken by the Vision Volunteers.

- 3.3. This report provides the latest information available in the period up until 31st December 2017. Discussions regarding performance issues will take account of any additional information that may be available following production of this report.

- 3.4. This report provides the latest information available in the period up until 30<sup>th</sup> September 2017. As such some of the data may be a little historical in nature; discussions regarding “performance issues” will take account of any additional information that may be available following production of this report
- 3.5. This report has been presented to Cabinet on Monday 12<sup>th</sup> February 2018.
- 3.6. This report has been presented to Scrutiny for Policies and Place Committee on Tuesday 6<sup>th</sup> March 2018.
- 3.7. This report is being presented to Scrutiny for Policies, Adults & Health on Wednesday 7<sup>th</sup> March 2018.

#### 4. Our Performance

- 4.1.
- Sections that are preceded by ‘**A&H**’ are of particular interest to Scrutiny Policies, Adults & Health.
  - Sections that are preceded by ‘**P**’ are of particular interest to Scrutiny Policies and Place.
  - Sections that are preceded by ‘**C&F**’ are of particular interest to Scrutiny Policies, Children & Families.
- 4.2. This quarter there are two red segments:
- **(C&F) P3 Safer Children and Better Care** - The Children’s Trust Executive are pleased with the progress against the 7 Improvement Programmes, but recognise there is still much to do. Action Plans for 2017/18 are in place and Q2 performance against the CYPP was considered by the Policies, Children and Families Scrutiny Committee on 17th November 2017. Ofsted quarterly monitoring visits have concluded adequate progress is being made and DfE intervention has confirmed a “significant improvement” in Somerset’s Children’s Services, including more manageable case-loads, a more stable workforce and better partnership working as reported by the Minister in 2016. However, until the result of the recent Ofsted inspection is known this segment remains red. The publication date for this report is 29th January 2018.
  - **(P) C4 Managing our Business** - The Authority’s forecast shows a projected net overspend of £7.741m when compared to the Revenue Budget. This represents 2.48% of base budget. The majority of the overspend lies in the Children’s Services budgets. Most other areas of the Council are within reasonable tolerance although some corporate and support budgets are under pressure.

This quarter there is one segment with declining performance:

- **(P) P7 Protecting our Environment (green and declining)** Whilst performance in relation to waste recycling and residual household waste tonnages remain good and progress continues to be made on flood and water management, there has been some recent issues in relation to delivery of our LED streetlighting contract. These have resulted in a downwards direction of travel for this indicator but these are being actively

addressed.

#### 4.3. Performance Summary

The table below summarises overall performance against objectives:

The direction of performance has been assessed based on whether current performance is improving or deteriorating as opposed to comparing performance with the previous report.

Metric Segment	Number of objectives			Direction of Performance		
	Green	Amber	Red	Up	Stable	Down
The People's Priorities	3	3	1	3	3	1
The Council	2	1	1	1	3	0
Vision Volunteers	1	0	0	0	1	0
Totals	6	4	2	4	6	1
As Percentage	50%	36%	16%	36%	56%	8%

- 4.4. As requested by Scrutiny the table below compares performance between quarters at the objective level.

Wheel Segment		RAG Status 2017/18			
		Apr - Jul	Q2	Q3	Q4
The People's Priorities	P1	R	A	A	
	P2	A	A	A	
	P3	R	R	R	
	P4	A	A	A	
	P5	G	G	G	
	P6	G	G	G	
	P7	G	G	G	
The Council	C1	G	G	G	
	C2	G	G	G	
	C3	A	A	A	
	C4	R	R	R	
Vision Volunteers	V1	G	G	G	

It is important when managing performance that consideration be given to the overarching vision statements set out in the County Plan

## 5. Consultations undertaken

- 5.1. The key messages within this monitoring report have been provided by Management Teams and reviewed by relevant Lead Cabinet Members.

## 6. Implications

- 6.1. If addressing performance issues requires changes in the way services are delivered through formal decisions, these must be supported by an appropriate impact assessment which will need to be duly considered by decision makers in line with our statutory responsibilities before any changes are implemented.

## **7. Background papers**

**7.1.** County Plan - <http://somersexcountyplan.org.uk/>

**Note** For sight of individual background papers please contact the report author



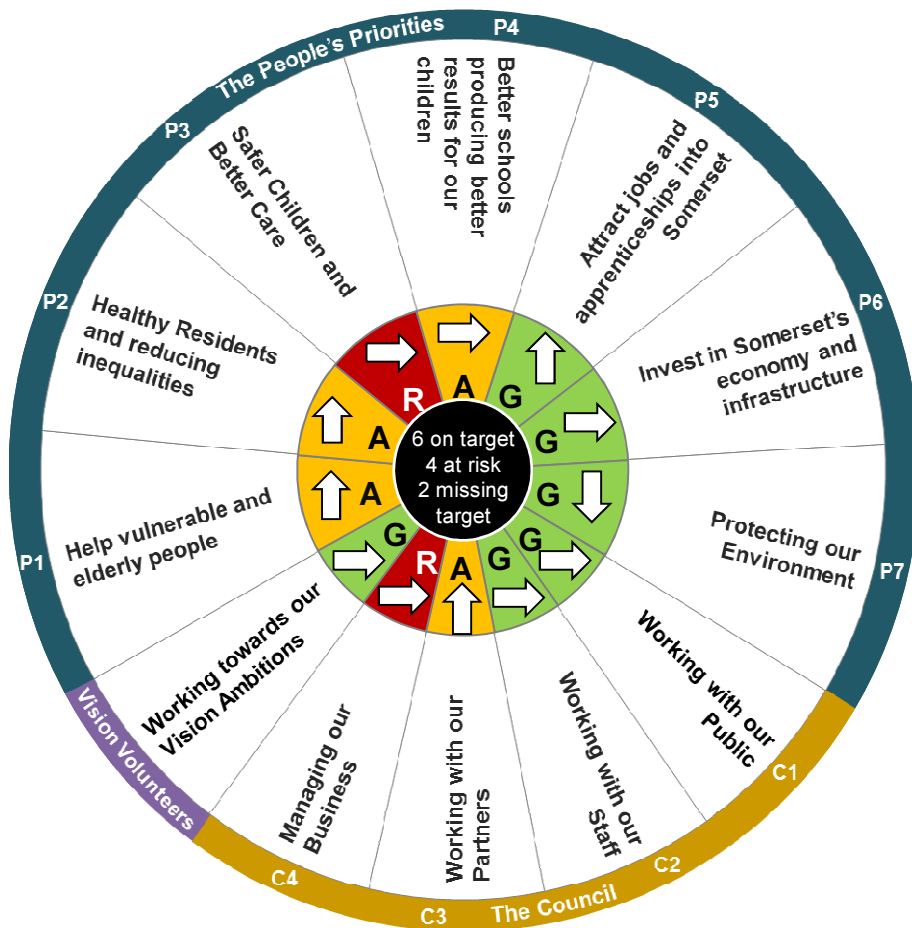
## Appendix A – Corporate Performance Report

### End of December 2017/18 – Q3

Date of Report: Wednesday 7<sup>th</sup> March 2018

Report Forum: Scrutiny for Policies, Adults and Health Committee

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## Issues for consideration

### P3 Safer Children and Better Care – (red but stable)

- The Children's Trust Executive are pleased with the progress against the 7 Improvement Programmes, but recognise there is still much to do. Action Plans for 2017/18 are in place and Q2 performance against the CYPP was considered by the Policies, Children and Families Scrutiny Committee on 17<sup>th</sup> November 2017. Ofsted quarterly monitoring visits have concluded adequate progress is being made and DfE intervention has confirmed a "significant improvement" in Somerset's Services, including more manageable case-loads, a more stable workforce and better partnership working as reported by the Minister in 2016. However, until the result of the recent Ofsted inspection is known this segment remains red. The publication date for this report is 29<sup>th</sup> January 2018.

### C4 Managing our Business – (red but stable)

- The Authority's forecast shows a projected net overspend of £7.741m when compared to the Revenue Budget. This represents 2.48% of base budget. The majority of the overspend lies in the Children's Services budgets. Most other areas of the Council are within reasonable tolerance although some corporate and support budgets are under pressure.

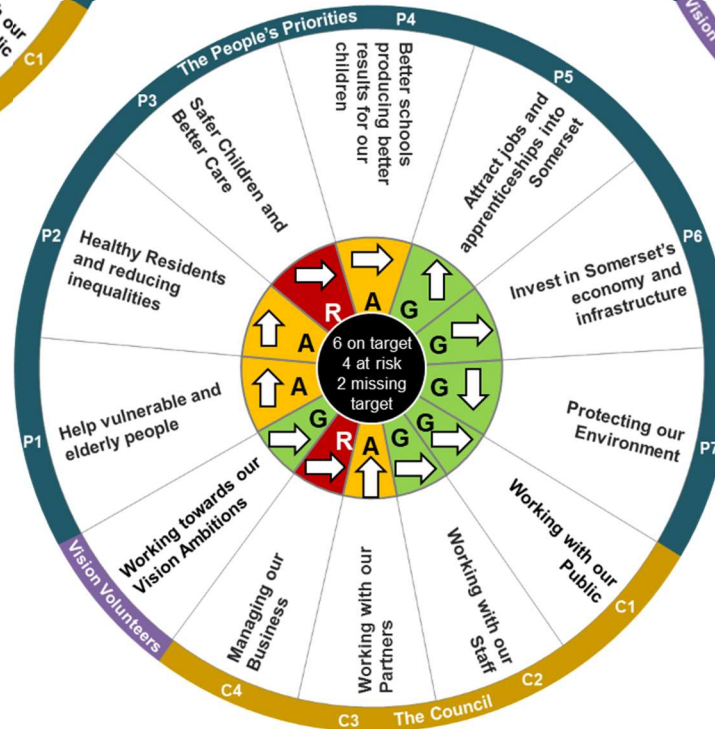
↑	Performance Improving
↓	Performance Deteriorating
→	Performance Stable
G	On target
A	At risk of missing target
R	Missing target

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# Appendix A1 – Corporate Performance Monitoring Report Wheels 2017/18

Appendix A – Corporate Performance Report  
End of July 2017/18

Appendix A – Corporate Performance Report  
End of September 2017/18



↑	Performance Improving
↓	Performance Deteriorating
→	Performance Stable
G	On target
A	At risk of missing target
R	Missing target

Appendix A – Corporate Performance Report  
End of December 2017/18 – Q3

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## Scrutiny for Adults and Health Work Programme – 27 February 2018

Agenda item	Meeting Date	Details and Lead Officer
	<b>11 April 2018</b>	
Report of the Learning Disability Contract Task and Finish Group		Cllr Rod Williams
Somerset Mental Wellbeing Service update		Tim Baverstock
Community Hospitals Update		Phil Brice, Sompar
South Western Ambulance Service NHS Foundation Trust		John Dyer
ASC Performance Report Q4 2018		Stephen Chandler/Mel Lock
CCG quality Q3 report inc 111/OOH		Debbie Rigby, CCG
Health Weston		Colin Bradbury, CCG
<b>Community Safety themed meeting</b>	<b>9 May 2018</b>	
Partnership work programme		Lucy Macready
PCC, CC, Partnership Chair		
County Lines / PREVENT / One Teams / Domestic Abuse /		
Somerset Sustainability Transformation Programme		Ian Triplow
	<b>6 June 2018</b>	
	<b>4 July 2018</b>	
Patient Safety and Quality Report Q4 2018		Debbie Rigby, CCG

**Note:** Members of the Scrutiny Committee and all other Members of Somerset County Council are invited to contribute items for inclusion in the work programme. Please contact Jamie Jackson, Service Manager Scrutiny, who will assist you in submitting your item. [jjackson@somerset.gov.uk](mailto:jjackson@somerset.gov.uk) 01823 359040

To be added:

- CQC Inspection findings (as applicable)
- Shared Maternity & Paediatric Services (as applicable)
- Mental Health Promotion and new Prevention Concordat
- Update on the Health & Wellbeing Strategy
- Update on the County Plan
- Drugs and Alcohol services in Somerset update
- Weston Hospital

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## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>



Weekly version of plan published on 6 February 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/17/08/09</b> First published: 16 August 2017	12 Feb 2018 Cabinet	Issue: 2018/19 - 2021/22 Medium Term Financial Plan Decision: to consider and recommend the 2018/19 MTFP and Annual Revenue Budget proposals to February's Full Council meeting			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
<b>FP/17/09/17</b> First published: 10 October 2017	12 Feb 2018 Cabinet	Issue: Proposed new secondary provision for Selworthy School on the former St Augustine's School site Decision: To approve the appointment of a contractor at gross maximum expenditure	Financial Report Capital Programme Paper		Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962
<b>FP17/08/14</b> First published: 29 August 2017	12 Feb 2018 Cabinet	Issue: Retendering for insurance cover for all external policies Decision: To approve the appointment of the successful tenderer following an OJEU procurement process for insurance cover. To approve the tender for an all-encompassing insurance policy for academies in the South West (to be administered by SCC but full external cover).	CIPFA Insurance Benchmarking Club 2017 Report Gallagher Bassett Audit for Somerset County Council May 2017	Part exempt	Martin Gerrish, Strategic Manager - Financial Governance and Finance Officer for SWP Tel: 01823 355303

Weekly version of plan published on 6 February 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/17/08/13</b> First published: 25 August 2017	12 Feb 2018 Cabinet	Issue: Family support services for Somerset - Final report on recommendations for the service model Decision: to consider the consultation results, business case and the proposed service model			Philippa Granthier, Assistant Director - Commissioning and Performance, Children's Services Commissioning Tel: 01823 359054
<b>Fp/17/11/06</b> First published: 22 November 2017	12 Feb 2018 Cabinet	Issue: Family support services for Somerset - Final report on recommendations for how the service will be delivered Decision: to consider the consultation results and the proposals for how the service will be delivered			Philippa Granthier, Assistant Director - Commissioning and Performance, Children's Services Commissioning Tel: 01823 359054
<b>FP/17/08/08</b> First published: 16 August 2017	12 Feb 2018 Cabinet	Issue: 2017/18 Quarter 3 Performance Update Decision: to receive the quarter 3 performance update			Emma Plummer, Strategic Manager Performance Tel: 01823 359251
<b>FP/17/08/08</b> First published: 16 August 2017	12 Feb 2018 Cabinet	Issue: Quarter 3 2017/18 Revenue and Capital budget monitoring report Decision: to consider the quarter 3 update for the 2017/18 revenue and capital budgets			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573

Weekly version of plan published on 6 February 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/17/11/01</b> First published: 6 November 2017	12 Feb 2018 Cabinet	Issue: Treasury Management Strategy 2018/19 Decision: Recommend the proposed Treasury Management Strategy 2018/19 to Council for approval			Alan Sanford, Principal Investment Officer Tel: 01823 359585
<b>FP/17/11/02</b> First published: 6 November 2017	12 Feb 2018 Cabinet	Issue: Admission Arrangements for Voluntary Controlled and Community Schools for 2019/20 Decision: seeks authority for Cabinet to determine the Local Authority admission arrangements for all VC and community schools for 2019/20 as required by the School Admissions Code			Jane Seaman, Access and Admissions Manager Tel: 01823 355615
<b>FP/17/08/01</b> First published: 9 August 2017	Not before 19th Feb 2018 Cabinet Member for Resources and Economic Development	Issue: Disposal of Surplus Land at Castle Cary Decision: Authority to conclude negotiations for the disposal of surplus (former) farm land (13 acres, land only) at Castle Cary. Authority to conclude negotiations for the disposal of surplus (former) farm land (13 acres, land only) at Castle Cary.	Disposal of Surplus Land	Part exempt	Richard Williams, Commercial & Business Services Director Tel: 01823 359007

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/18/01/06</b> First published: 22 January 2018	Not before 22nd Feb 2018 Cabinet Member for Children and Families	Issue: Early Years Funding Block - Early Years Single Funding Formula 2018/19 Decision: To agree the hourly rate for the early years entitlement for 2, 3 and 4 year olds in Somerset for 2018/19			Charlotte Wilson, Service Manager Early Years Commissioning Tel: 01823 357386
<b>FP/18/01/08</b> First published: 22 January 2018	Not before 26th Feb 2018 Cabinet Member for Children and Families, Commercial & Business Services Director	Issue: Creation of four New Academies in Somerset Decision: West Buckland Community Primary School, St Vigor and St John C of E Primary School, North Curry C of E VC Primary School and Hatch Beauchamp C of E Primary School			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
<b>FP/17/11/05</b> First published: 16 November 2017	Not before 26th Feb 2018 Cabinet Member for Strategy, Customers and Communities	Issue: Customer Feedback Annual Reports 2016/17 Decision: Sign off of the annual customer feedback reports for year from 1 April 2016 – 31 March 2017			Rebecca Martin Tel: 01823 356257
<b>FP/17/04/08</b> First published: 24 April 2017	Not before 26th Feb 2018 Director of Commissioning for Economic and Community Infrastructure, Finance & Performance Director	Issue: Approval to accept Highways England Growth & Housing Fund award toward the M5 J25 improvement scheme. Decision: To accept the funding awarded by Highways England & sign the funding agreement	Copy of the funding agreement to be signed.		Sunita Mills, Service Commissioning Manager Tel: 01823 359763

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/17/07/03</b> First published: 10 July 2017	Not before 26th Feb 2018 Cabinet Member for Highways and Transport	Issue: To agree to the purchase of the land for the construction of the M5 Junction 25 Highways Improvement Scheme. Decision: The Cabinet Member for Highways and Transport agrees to: • the acquisition of land required for the construction of the M5 Junction 25 highways scheme • the continued development of the scheme.	Cabinet Member Key Decision - M5 Junction 25 – decision to proceed with consultation, design, planning and procurement – 19 Aug 2016 Cabinet Member Key Decision - To agree to enter into a funding agreement with the Heart of the South West Local Enterprise Partnership (HotSW LEP) for the M5 J25 Improvement scheme – 13 Jan 2017	Part exempt	Sunita Mills, Service Commissioning Manager Tel: 01823 359763
<b>FP/17/12/06</b> First published: 28 December 2017	26 Feb 2018 Commercial & Business Services Director	Issue: Hardware Reseller and Support Services funding for 2018-19 Decision: To consider revised funding arrangements for the hardware reseller and support services contract			Richard Williams, Commercial & Business Services Director Tel: 01823 359007
<b>FP/17/12/02</b> First published: 14 December 2017	Not before 26th Feb 2018 Cabinet Member for Highways and Transport	Issue: Contract for Provision of Bus Lane Enforcement Infrastructure Decision: To award the contract for the enforcement of bus lane enforcement infrastructure		Part exempt	Bev Norman, Service Manager - Traffic Management, Traffic & Transport Development Tel: 01823358089

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/18/02/01</b> First published: 6 February 2018	Not before 26th Feb 2018 Director of Commissioning for Economic and Community Infrastructure, Finance & Performance Director	Issue: Connecting Devon and Somerset (CDS) Superfast Extension Programme (SEP) Phase 2: decision to accept further grant funding and introduce additional funding into the contract for Lot 4 Decision: To accept additional grant funding from DCMS to invest in broadband infrastructure in Lot 4. To introduce the additional funding into the contract for Lot 4 to deliver more broadband infrastructure in that area			Katriona Lovelock, Economic Development Officer Tel: 01823 359873
<b>FP/17/09/04</b> First published: 11 September 2017	Not before 27th Feb 2018 Finance & Performance Director, Director of Commissioning for Economic and Community Infrastructure	Issue: iAero (Yeovil) Aerospace Centre (2,500 sq m) Acceptance of ERDF Funding Decision: The acceptance of the offer of ERDF funding (£3.5 million), for the iAero (Yeovi) Aerospace Centre			Lynda Madge, Commissioning Manager – Economy & Planning Tel: 01823 356766
<b>FP/18/01/10</b> First published: 1 February 2018	2 Mar 2018 Heart of the South West Joint Committee	Issue: Heart of the South West Productivity Strategy Decision: The Committee will be recommended to approve the Productivity Strategy on behalf of the constituent authorities which comprise the Joint Committee.			Julian Gale, Strategic Manager - Governance & Risk and Monitoring Officer Tel: 01823 359047

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/18/01/09</b> First published: 30 January 2018	12 Mar 2018 Cabinet Member for Children and Families	Issue: Policy Update - Schools Access Initiative Decision: To publish and implement the updated policy			Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165
<b>FP/18/01/07</b> First published: 22 January 2018	Not before 19th Mar 2018 Cabinet Member for Resources and Economic Development	Issue: Disposal of surplus buildings and land - March 2018 Decision: Authority to conclude negotiations for the disposal of surplus farm lands including those disposals to be conducted via public auction as appropriate			Charlie Field, Estates Manager, Corporate Property Tel: 01823355325
<b>fp/18/02/03</b> First published: 9 February 2018	12 Mar 2018 Cabinet Member for Children and Families	Issue: Youth Justice Plan 2017/18 Decision: To consider and approve the plan			Tom Whitworth, Strategic Manager, Vulnerable Young People Tel: 01458 449108
<b>fp/17/12/07</b> First published: 29 December 2017	21 Mar 2018 Cabinet	Issue: Somerset Rivers Authority Programme of Works 2018/19 Decision: To consider the SRA's Programme of Works and approve funding for 2018/19			Sarah Diacono, Somerset Rivers Authority Senior Manager Tel: 01823 355194

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/17/01/04</b> First published: 11 January 2018	21 Mar 2018 Cabinet	Issue: Award of contract for the provision of Temporary Labour Decision: To approve the award of the temporary labour contract to the preferred supplier under ESPO MSTAR2 framework, as detailed in the appended confidential report			Paul Skuse, Service Manager, Commercial & Procurement - Business
<b>FP/18/01/05</b> First published: 15 January 2018	Not before 26th Mar 2018 Cabinet Member for Children and Families	Issue: Changes to the Education Travel Policy Decision: To implement the changes to the Policy as described in the report			Debbie Reed Tel: 01823 355804
<b>FP/18/02/04</b> First published: 8 February 2018	8 Mar 2018 Cabinet Member for Children and Families	Issue: Schools Basic Need, Schools Condition & Schools Access Initiative - 2018/19 Decision: That the Cabinet Member for Children and Families approves the capital allocations for 2018/19			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
<b>Fp/17/08/12</b> First published: 6 November 2017	2 May 2018 Cabinet	Issue: County Vision 2017-2021 Decision: to consider the proposed County Vision to recommend to February's Full Council			Simon Clifford, Customers & Communities Director Tel: 01823359166
<b>FP/18/02/05</b> First published:	2 May 2018 Cabinet	Issue: Public Transport Strategy Decision: To agree tp proceed tp public consultation			Lucy Bath Tel: 01823 359465



Weekly version of plan published on 6 February 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/18/02/06</b> First published:	2 May 2018 Cabinet	Issue: Rail Strategy Decision: To agree to proceed to public consultation			Lucy Bath Tel: 01823 359465
<b>FP/18/02/07</b> First published:	2 May 2018 Cabinet	Issue: LTP Implementation Plan adoption and approval for publishing Decision: To agree to a 1 year LTP Implementation Plan to fulfil SCC's statutory obligations. The current one covers 2013-17.			Lucy Bath Tel: 01823 359465
<b>FP/18/02/09</b> First published:	2 May 2018 Cabinet	Issue: Road Safety Strategy Decision: Adoption of the Road Safety Strategy			Lucy Bath Tel: 01823 359465
<b>FP/18/02/08</b> First published:	Not before 14th May 2018 Cabinet Member for Highways and Transport	Issue: Taunton Transport Strategy Decision: To agree to adopt the joint (with TDBC) Taunton Transport Strategy			Lucy Bath Tel: 01823 359465
<b>FP/17/08/12</b> First published: 17 August 2017	13 Jun 2018 Cabinet	Issue: Full Business Case for proposed Joint Strategic Commissioning Function Decision: to consider the full business case for establishing a new Joint Strategic Commissioning Function with NHS England and Somerset CCG			Trudi Grant, Public Health Director Tel: 01823 359015

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